



Guidelines for ORAL PRESENTATION

All abstracts/case reports accepted for **oral presentation** at the **international LVV-PMR conference** **have to be presented in person in Innsbruck, Austria**. The presenting author requires to register as a participant (if not a faculty member).

- Presentation date and time: **October 3, 2024, 11:00**
- **Time allocated** to your oral presentation: **6 minutes: 5 mins presentation + 1 min Live Q&A**

Authors are required to prepare a **Power point presentation of their abstract/case report** and to send it via e-mail to events@pdl.at not later than **September 15, 2024, 23:59 CEST**. Any update of the Power point file will be possible on-site.

Please note that we do not require any audio pre-recording.

With the submission you agreed that your abstract/case report will be presented in its accepted form at the conference; it is not possible anymore to make changes to the content.

ABSTRACT PUBLICATION

Accepted scientific abstracts will be published in an electronic abstract supplement of the **Clinical and Experimental Rheumatology**. Abstracts will also be available on the conference webpage from **October 1, 2024** onwards for a maximum of 6 months after the conference.

AWARDS

Among accepted and on-side presented abstracts / case reports, **3 abstract awards and 1 case report award** will be nominated. This will be based on the scientific content and quality of presentation.

PREPARATION OF THE POWER POINT PRESENTATION

The presentation slides must be prepared in PowerPoint (.pptx, .ppt), any presentations in Keynote, Prezi or other format will not be supported. Please format your slides in 16:9 widescreen aspect ratio, the format is landscape. Any media must be embedded within the presentation file(s). We recommend that you use standard Windows PC font types such as Arial or Calibri. **Please make sure not to overload your slides and to use a font size for any text of at least 20. All data within tables and figures MUST be readable from a distance of 15m.** No narration is required.

- Please include the following information in your presentation:
 - Title, author names and affiliations, working groups
 - Abstract number
 - Background
 - Objectives
 - Methods
 - Results
 - Conclusions
 - References (optional)
 - Conflict of interest statement
 - Tables and Figures including respective legends. There is no limit for the number of tables and figures
- Agents/molecules must follow the scientific standard for publications.

In case you have any further questions, please contact events@pdl.at